

Consent Form for Data Processing

Purpose of Data Collection and Processing

I, the undersigned, acknowledge that Alankit has been appointed by the Indian Embassy and Consulates in the Federal Republic of Germany to provide support for passport, visa, Overseas Citizen of India (OCI), and other consular services. As part of the application process, I understand and consent to the collection, processing, and transfer of my personal data by Alankit for the following purposes:

1. **Appointment Scheduling:** To schedule an appointment for submission of my application for the relevant consular service.
2. **Document Submission and Biometric Enrollment:** To facilitate the submission of my personal data, supporting documents, and biometric enrollment to Alankit, which will forward them to the respective Indian Embassy or Consulate for further processing.
3. **Document Scrutiny:** To allow Alankit to review and verify the completeness of my application documents before sending them to the respective Embassy or Consulate.
4. **Data Transfer:** To transfer my application and all supporting documents, including personal and biometric data, to the relevant Indian Embassy or Consulate for processing, depending on the jurisdiction in Germany where I reside.

Data Protection and Retention

1. **Limited Data Use:** I understand that my personal data will only be used by Alankit for the purposes of my consular application and its submission to the respective authorities. Alankit will not have any influence on the outcome or processing of my application beyond document handling.
2. **Data Retention and Deletion:** Alankit will store my personal data only for the duration necessary to complete the application lifecycle. Once my processed documents have been returned by the Embassy or Consulate and handed over to me, all my data will be securely deleted from Alankit's records.
3. **Data Purging:** I understand that all personal data, including biometric information, will be permanently purged from Alankit's database upon the completion of the service, and no personal data will be retained beyond what is legally required.

Data Sharing and Third-Party Involvement

1. **Data Transfer to the Indian Embassy/Consulates:** I consent to the transfer of my personal data, including all necessary documents and biometric details, to the relevant Indian Embassy or Consulate in Germany for processing.
2. **No Third-Party Sharing:** I understand that Alankit will not share my data with any third party, except for the necessary transfer to the Embassy or Consulate as part of the application process.

GDPR Compliance and Applicant Rights

1. **Applicant Rights:** I am aware that under GDPR regulations, I have the right to access, correct, or request the deletion of my personal data at any time by contacting Alankit. However, I understand that withdrawing consent or requesting data deletion before the application process is complete may affect the processing of my consular application.
2. **Consent Withdrawal:** I understand that I may withdraw my consent to the processing of my data at any time, though this may result in the termination of my application processing.
3. **Data Accuracy:** I confirm that all data provided in my application is accurate and up to date. I understand that any inaccuracies may result in delays or the rejection of my application.

Consent and Acknowledgment

I, the undersigned, hereby confirm that I have read and understood the terms outlined in this document. By signing below, I voluntarily give my consent to Alankit to collect, process, and transfer my personal data, as described above, for the sole purpose of my consular application.

Signature: _____

Date: _____

Applicant Name (Printed): _____