

## Checklist for

### Surrender Certificate

#### List of Documents to be submitted along with the application (Surrender Certificate)

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**Note :** Take a printout of this checklist form and tick the documents enclosed in your application, put your name, signature and date at the bottom

#### **A) Surrender of India Passport (In case already got the Foreign Citizenship) - Applicable for Adults**

1. Printed copy of the duly filled online application. ☐
2. 02 recent photographs of the applicant, measuring 51mm x 51 mm, with a white background. Applications with wrong photo specifications may lead to rejection the application. ☐
3. Original current Indian Passport along with the self -attested photocopies of the first and last pages (personal information pages) of the current and previous Indian passport of the applicant. ☐
4. Self-attested photocopy of proof of Current address in Germany (City Registration/ Meldebesatigung / Anmeldung / personalausweis) of the applicant. ☐
5. Self-attested photocopy of valid German Visa / Aufenthaltstitel (Residence Permit) of the applicant. ☐
6. Self-attested photocopy of the Citizenship Letter (Einbürgerungsurkunde). ☐
7. Self-attested photocopy of the Foreign Passport (personal information pages). ☐
8. Printout of Form 22. ☐
9. Particulars Form (To be signed by a witness who should be an Indian national other than the applicant and the family member of the applicant). ☐
10. Proof of the payment of the applicable fee (if made through Bank Transfer). ☐
11. Print and enclose the Applicant Consent Form. ☐

#### **B) Surrender of Indian Passport - Applicable for Minors**

1. Printed copy of the duly filled online application form. ☐
  2. 02 recent photographs of the applicant, measuring 51mm x 51 mm, with a white background. Applications with wrong photo specifications may lead to rejection the application. ☐
  3. Original current Indian Passport along with the self -attested photocopy of the first and last pages (personal information pages) of the applicant. ☐
  4. Self-attested photocopy of proof of Current address in Germany (City Registration/ Meldebesatigung / Anmeldung / personalauweis) of the applicant. ☐
  5. Self-attested photocopy of valid German Visa / Aufenthaltstitel (Residence Permit)/ID Card of the applicant. ☐
  6. Self-attested photocopies of front and last pages (personal information pages) of the passports and Residence permits/ID Cards of the parents. ☐
  7. Self-attested photocopy of the Citizenship Guarantee letter/Citizenship Letter (Einbürgerungszusicherung/Einbürgerungsurkunde). ☐
  8. Printout of Form 22. ☐
  9. Particulars Form (To be signed by a witness who should be an Indian national other than the applicant and the family member of the applicant). ☐
  10. Declaration signed by both the parents. ☐
  11. Proof of the payment of the applicable fee (if made through Bank Transfer). ☐
  12. Print and enclose the Applicant Consent Form. ☐
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**Name :**

**Signature :**

**Date :**