

## Checklist for

### Fresh OCI Card for spouse of Indian National/Overseas Citizen of India

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Note : Take a printout of this checklist form and tick the documents enclosed in your application, put your name, signature and date at the bottom

1. Printed copy of the duly filled application. The application should be signed by the applicant at appropriate places. ☐
  2. 02 recent photographs of size 51mm x 51mm. application forms with photo of wrong specifications would be rejected. ☐
  3. Copy of Proof of Current address in Germany (City Registration/ Meldebesatigung / Anmeldung / personalauweis). ☐
  4. **International version of Marriage Certificate issued by the concerned government authority (duly apostilled/attested by the concerned government authority). Kindly note the following;** ☐
    - If the Marriage Certificate issued in India, it should be apostilled/attested by CPV Division, Ministry of External Affairs, New Delhi.
    - If the Marriage Certificate issued in Germany, it should be attested by the concerned Government Authority (Home Ministry, Polizeidirektion etc. ) and then by the concerned Indian Embassy/Consulate.
    - If the Marriage Certificate issued in a third country, it should be attested by the concerned Indian Embassy/Consulate in that country.
    - Marriage Certificate appostilled by the member countries of the Hague Convention are not required the further attestation from concerned Indian Embassy/Consulate.
  5. An Affidavit / Self declaration of the effect that the Indian / OCI spouse is still alive and that the couple are not separated / divorced. ☐
  6. Copy of current passport of the applicant and spouse. ☐
  7. Copy of present OCI card of spouse (if applicable). ☐
  8. Birth certificate of the applicant. ☐
  9. In case of dual nationality, copy of other country passport is also required. ☐
  10. In case change of name, Name change certificate issued by concerned government authority. ☐
  11. Print and enclose the Applicant Consent Form. ☐
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**Name :**

**Signature :**

**Date :**