

Checklist for

Personal documents like birth / death / marriage certificates

Note : Take a printout of this checklist form and tick the documents enclosed in your application,
put your name, signature and date at the bottom

1. Duly filled in Miscellaneous application form. ☐
 2. Document to be attested should be provided with Original + one photo copy. ☐
 3. Passport Copy of the requester. ☐
 4. Copy of Visa / Aufenthaltstitel (Residence permit). ☐
 5. Copy of City Registration (Meldebescheinigung / Anmeldung). ☐
 6. Payment Proof (in case of Postal Application). ☐
 7. Print and enclose the Applicant Consent Form. ☐
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Name :

Signature :

Date :